

Dear Owner/Operator:

RE: Food Handling Permit Fee – Seasonal Facility

Pursuant to the Alberta Public Health Act and Food Regulation (AR 31/2006, 3(1)(a)(b)), no person shall operate a food establishment unless the person is an operator who holds a valid and subsisting permit for the operation of the food establishment, and the food establishment is identified on the permit as approved by the regional health authority that issued the permit (Calgary Health Region); AR/31/2006, 4(4)(b) after receiving the permit fee in the amount set by the Minister.

The regulation provides for various classes of food establishments. Your Facility has been assessed based on the *Alberta Food Regulation Schedule of Fees for Food Handling Permits*. The amount you are required to pay is also based on your operating season. Seasonal Food Handling Permits are only available in blocks of **3, 6, 9 & 12 consecutive month** periods. Your facility has been invoiced according to your financial history and file information.

Payment of the amount noted on the attached invoice is required within 30 days of the date on your invoice, regardless of your operating season. This fee is **non-refundable and non-transferable**.

Payment can be made with Cheque, Credit Card, Cash, Certified Cheque or Money Order, use the envelope provided to send payment by mail, or fax payment to the number provided on the invoice. Please do not send cash in the mail.

Please Note: *If you are a registered charity, as defined by the Income Tax Act (Canada), then you may be exempt from these fees. Please contact our office for further information and to receive an Application for Exemption of Fees form.*

If you have any questions or need to make changes to your file, please contact our office at 403-943-8053.

Regards,



Robert W. Bradbury, MBA, CPHI(C)
Director, Health Protection

enclosure