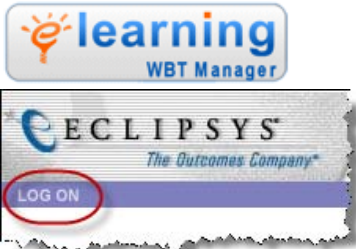
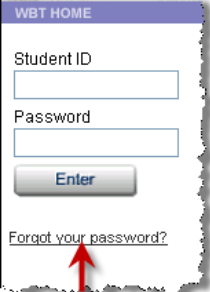
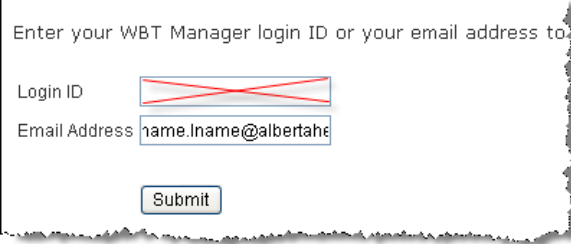


**AHS STAFF ACCESS (Calgary Zone) to Web Based Training (WBT) for Advance Care Planning: Goals of Care Designation (Adult) Policy**

**Important Information::**

- **Note:** WBT is only accessible within the Alberta Health Services (Calgary Zone) network. It is not available from your home computer.
- **All staff** have automatically been registered for the learning module. Managers do not have to register staff.

**How to Access/Log On to WBT:**

<p>1. Use Internet Explorer and go to the AHS iWEB (the internal webpage) <b>OR</b> cut and paste the following address into the AHS web browser: <a href="http://cr6web1.crha-health.ab.ca/wbt/">http://cr6web1.crha-health.ab.ca/wbt/</a></p> <p>2. Under Admin Departments, click the link to <b>Patient Care Information System</b> – click the link to <b>e-learning</b> on the lower left side of the screen to take you to the WBT Logon page</p> <p>3. Click on “<b>Log On</b>” link</p>	
<p>4. If you do not remember your StudentID/Password, click the “<b>Forgot your password</b>” link.</p>	
<p>5. Enter your full albertahealthservices.ca email (leave the Login ID blank) and click the Submit button.</p> <p>The system will immediately send an email with your WBT Student ID and password to your AHS email.</p>	

More detailed instructions to access/login to WBT are located on the web at:  
[http://iweb.calgaryhealthregion.ca/programs/pcis/documents/training/WBT\\_Student\\_Instructions.pdf](http://iweb.calgaryhealthregion.ca/programs/pcis/documents/training/WBT_Student_Instructions.pdf)

**Reminders for Manager/Designates:**

Instructions on how a Manager/Designate can retrieve a WBT Login ID/Password for staff are located at:

[http://iweb.calgaryhealthregion.ca/programs/pcis/documents/training/WBT\\_Manager\\_Administrator\\_User\\_Guide.pdf](http://iweb.calgaryhealthregion.ca/programs/pcis/documents/training/WBT_Manager_Administrator_User_Guide.pdf)

**If you have tried the above and still need help, please contact:**

IT Service Desk 403.310.3111 and ask to speak with an IT Access Analyst

**or**

Email: [wbt-support@albertahealthservices.ca](mailto:wbt-support@albertahealthservices.ca)

**If you have questions about the content of the module:**

Advance Care Planning: Goals of Care Designation (Adult) Policy

Call 403.943.0249

**or**

Email [myvoice@albertahealthservices.ca](mailto:myvoice@albertahealthservices.ca)