



calgary health region

**HEALTH KNOWLEDGE NETWORK (HKN)**

INDIVIDUAL User ID REGISTRATION

**PLEASE PRINT ALL INFORMATION**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

**Calgary Health Region**

Department \_\_\_\_\_ Room Number \_\_\_\_\_

Site \_\_\_\_\_

**OR** - Office Mailing Address (if not working on a Calgary Health Region site)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Work Phone \_\_\_\_\_ FAX \_\_\_\_\_

E-mail address \_\_\_\_\_

Please indicate your profession (used for statistical purposes only)

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Administrator = ADM                 | <input type="checkbox"/> Nurse = Nurse                      | <input type="checkbox"/> Researcher = RSCH    |
| <input type="checkbox"/> Dentist = DENT                      | <input type="checkbox"/> Pharmacist = PHAR                  | <input type="checkbox"/> Systems Staff = SYST |
| <input type="checkbox"/> Graduate Student = GRAD             | <input checked="" type="checkbox"/> <b>Physician = PHYS</b> | <input type="checkbox"/> Technician = TECH    |
| <input type="checkbox"/> Psychologist = PSYG                 | <input type="checkbox"/> Librarian = LIBR                   |   |
| <input type="checkbox"/> Other = OTHR (Please specify _____) |   |   |

**Office Use Only:**

NEW Username: \_\_\_\_\_

Password: \_\_\_\_\_

Please fax to:

Physician Education Services 943-0916

## HKN Individual Account Registration Process

1. Physicians contact Fred Murray, Physician Education Services (phone 541-3476)
2. If a physician comes into the library take the information and fax the form to the U of C. Don't send them to Fred at this point. Fred will get the account information and will then communicate with the physician (see below).
3. Mark the Physician Applicants box as the return to and Fred will contact the physician when the account information is returned.
4. Other CRHA employees contact site library.
5. User fills out form.
6. Indicate site library in area at bottom of form.
7. Fax form to Janice Day at
  - Information Technology Services
  - University of Calgary Library
  - Fax: 284-3817
8. Turn around time is generally 24 hours.
9. When the account information is received transmit to user. If they have an e-mail address use that. If not, send in a confidential envelope.